

**MINUTES OF 5<sup>th</sup> GOVERNING BODY MEETING OF  
GOVT. INDUSTRIAL TRAINING INSTITUTE,  
BHAWANIPATNA, KALAHANDI.**



**Govt. ITI, Bhawanipatna**

**Chaired by**  
**COLLECTOR AND DISTRICT MAGISTRATE, KALAHANDI**

.....

**Minutes of the Meeting of the 5<sup>th</sup> Governing body Meeting of ITI Bhawanipatna  
held on 19 August 2025 at 4.30 PM in the Office of the Chamber of the Collector &  
District Magistrate, Kalahandi.**

The Meeting was Chaired by Shri Sachin Pawar, IAS, Collector and District Magistrate, Kalahandi. The Member Secretary & Convener who is the Principal of ITI, Bhawanipatna extended his heartiest Welcome to the Hon'ble Chairman of Governing Body & all respected Members & Special Invitees present as per attendance. This was followed by a round of Introduction.

To implement the overall Annual Action Plan on Infrastructure, Academic & Financial Plans of ITI, The Chairman emphasized on the following Agenda points:

**1. ADMISSION STATUS :**

ADMISSION REPORT OF GOVT. ITI, BHAWANIPATNA 2023-24												
Sl. No.	Trade	Duration	Intake Capacity	Admitted	Vacancy	MALE			Female			Total (Female)
						Gen	SC	ST	Gen	SC	ST	
1	Fitter	2 year	40	40	0	20	03	06	05	03	03	11
2	Electrician	2 year	60	60	0	23	06	11	12	05	03	20
3	Wireman	2 year	20	20	0	11	02	02	02	02	01	05
4	D/M Civil	2 year	24	24	0	5	--	03	11	02	03	16
5	Turner	2 year	20	20	0	10	04	02	01	01	02	04
6	Machinist	2 year	20	20	0	08	3	02	07	0	0	07
7	MMV	2 year	48	48	0	21	13	07	03	02	02	07
8	Welder	1 Year	120	120	0	42	17	11	42	05	03	50
9	Diesel Mech.	1 Year	72	72	0	35	12	09	09	04	03	17
10	Tractor Mech.	1 Year	20	20	0	10	06	04	0	0	0	0
11	Solar Technical	1 Year	40	40	0	15	06	04	09	02	04	15
12	Carpenter	1 Year	24	24	0	06	3	1	14	0	0	14

\*With Admission of 32.7% of girls student.

ADMISSION REPORT OF GOVT. ITI, BHAWANIPATNA 2024-25												
Sl. No.	Trade	Duration	Intake Capacity	Admitted	Vacancy	MALE			Female			Total (Female)
						Gen	SC	ST	Gen	SC	ST	
1	Fitter	2 year	60	60	0	22	08	13	11	04	02	17
2	Electrician	2 year	40	40	0	15	07	07	04	03	04	11
3	Wireman	2 year	20	20	0	09	03	03	04	0	01	05
4	D/M Civil	2 year	24	24	0	09	03	05	05	02	0	07
5	Turner	2 year	40	40	0	13	06	08	11	0	02	13
6	Machinist	2 year	20	20	0	04	03	04	07	0	02	09
7	MMV	2 year	48	48	0	24	09	11	04	0	0	04
8	Electronics Mech.	1 Year	24	24	0	06	05	04	07	05	0	12
9	Welder	1 Year	120	120	0	66	28	16	10	0	0	10
10	Diesel Mech.	1 Year	72	72	0	46	12	14	0	0	0	0
11	Tractor Mech.	1 Year	20	20	0	14	02	04	0	0	0	0
12	Solar Technical	1 Year	40	40	0	20	05	07	06	01	01	08

\*With Admission of 17% of girls student.

*Sachin Pawar*  
Principal  
Industrial Training Institute  
Bhawanipatna



ADMISSION REPORT OF GOVT. ITI, BHAWANIPATNA 2025-26												
Sl. No.	Trade	Duration	Intake Capacity	Admitted	Vacancy	MALE			Female			Total (Female)
						Gen	SC	ST	Gen	SC	ST	
1	Fitter	2 year	40	40	0	15	06	07	05	02	05	12
2	Electrician	2 year	60	60	0	19	09	12	08	05	07	20
3	Wireman	2 year	20	20	0	05	02	02	08	0	03	11
4	D/M Civil	2 year	24	24	0	04	02	01	07	02	08	17
5	Turner	2 year	20	20	0	07	02	02	05	01	03	09
6	Machinist	2 year	20	20	0	03	03	05	05	03	01	09
7	MMV	2 year	48	48	0	15	09	10	09	01	04	14
8	Welder	1 Year	120		0	59	15	18	16	08	04	28
9	Diesel Mech.	1 Year	72	72	0	26	30	15	01	0	0	01
10	Tractor Mech.	1 Year	20	20	0	06	08	06	0	0	0	0
11	Solar Technical	1 Year	40	40	0	16	04	05	09	02	04	15
			484		0							136

\*With Admission of 28 % of girls student.

## 2. EXAM RESULT STATUS BOTH ONE & TWO YEAR

The result of the pass out trainees for the session 2021 to 2023 (02 Year) & 2022-23 (01 Year) is mention below.

Sl. No	Trade	Trade duration	No of Student appeared	No of Students Passed	Remarks
1	Fitter	2 Year	28	24	
2	Electrician	2 Year	48	43	
3	Wireman	2 Year	12	09	
4	D/M Civil	2 Year	16	13	
5	Turner	2 Year	11	09	
6	Machinist	2 Year	13	08	
7	MMV	2 Year	35	33	
8	Diesel Mech.	1 Year	52	39	
9	Tractor Mech.	1 Year	15	10	
10	Solar Technical	1 Year	31	20	

The result of the pass out trainees for the session 2022 to 2024 (02 Year) & 2023-24 (01 Year) is mention below.

Sl. No	Trade	Trade duration	No of Student appeared	No of Students Passed	Remarks
1	Fitter	2 Year	49	44	
2	Electrician	2 Year	32	31	
3	Wireman	2 Year	12	11	
4	D/M Civil	2 Year	12	10	
5	Turner	2 Year	26	20	
6	Machinist	2 Year	16	13	
7	MMV	2 Year	31	28	
8	Electronics Mech.	2 Year	12	09	
9	Welder	1 Year	69	43	
10	Diesel Mech.	1 Year	54	46	
11	Tractor Mech.	1 Year	14	09	
12	Solar Technical	1 Year	31	29	
13	Carpenter	1 Year	08	05	

*Principal*  
19/06/2024  
Principal  
Industrial Training Institute  
Bhawanipatna

### 3. PLACEMENT STATUS FOR THE ACADEMIC YEAR 2023, 2024, 2025)

Number of companies have conducted their campus & selected among the eligible final year students. Similarly, the outside students as per the criteria fixed by the companies have also attended the campus selection through Central Placement Cell of DTE&T, Odisha, Cuttack. The number of students got placement in branch wise at different companies placed below.

Year of Passing	No. of Student Placed			Name of Company	CPC/College
	Men	Women	Total		
2023	5	0	13	M/s TATA STEEL MERAMANDALI, DHENKANAL BY M/S LUCKY MINERALS PVT. LTD	THROUGH CPC
	1	0		RALIWAY DIESEL MECH	THROUGH RRB
	4	0		M/S YASHASWI ACADEMY FOR SKILLS GROUP ,	THROUGH CPC
	3	0		INOX WIND CAMPUS	THROUGH CPC
2024	5		69	VISION INDIA	THROUGH COLLEGE
	10			TATA HITACHI	THROUGH COLLEGE
	1	1		CTTC, BHAWANIPATNA & BHUBANESWAR	THROUGH COLLEGE
	1	0		PRECISION MACHINE AND AUTO	THROUGH COLLEGE
	6	0		CS CAD TECHNOLOGIES	THROUGH COLLEGE
	13	0		SUZUKI MOTOR	THROUGH COLLEGE
	6	0		M/S SKILL HUB-MAYURBHANJ, BADAMPAHAR (I&T ENEGY-HYDROCARBON DIVISION) ODISHA	THROUGH COLLEGE
	26	0		SUZUKI MOTORS GUJURAT THROUGH M/S LOGIC MANPOWER SERVICES.	THROUGH COLLEGE
2025	15	0	58	M/S ATC TIRE PVT.LTD. ANDHRAPRADESH (YOKOHAMA TIRE)	THROUGH COLLEGE
	7	0		M/S RASHMI METALIKS, KHARAGPUR	THROUGH COLLEGE
	3	0		M/S MARUTI SUZUKI INDIA LTD, GURGAON TROUGH M/S. VISION INDIA SERVICES	THROUGH COLLEGE
	33	0		M/S PSA AVTEC POWERTRAIN PVT.LTD.(STELLANTIS) HOSUR, TAMILNADU THROUGH CAREER TREE HR SOLUTIONS PVT LTD, CHENNAI	THROUGH COLLEGE

### 4. NO OF SCHOLARSHIP SANCTIONED UNDER CENTRAL & STATE GOVT. SCHEMES.

This time students of Govt. ITI, Bhawanipatna have achieved the mile stone in getting scholarship under different schemes of Central and State Govt. status. The amount fixed in different scholarship scheme per annum is as follows:

Sl. No.	Name of the Stipend	Day Scholar	Hosteller	No of Trainees Sanctioned stipend	
				Day Scholar	Hosteller
1	Sudakshya (Only Girls)	5000	15000	125	110
2	Green Passage (Orphan)	12000	24000	07	06
3	BOC Scholarship	6000	23700	02	07
4	Post Metric Scholarship (SC/ST)	5500	14000	82	44
5	Post Metric Scholarship (OBC)	2300	5500	50	34
6	Kaila Yojana	5000	5000	--	-
7	Merit Scholarship	2500	2500	25	
8	Merit Cum Poverty Scholarship	2000	2000	15	

*[Signature]*  
Principal  
Industrial Training Institute  
Bhawanipatna



5. **SCHOOL VISIT FOR AWARENESS OF HIGH SCHOOL STUDENTS & HEADMASTER / HEADMISTRESS TOWARDS TECHNICAL TRAINING.**

Total 138 Nos. of high schools visited by our staff to create awareness among the school student towards technical educations and virtual meeting was also conducted among Headmaster / Headmistress to make them aware about the scope and facility of Govt. & total no of schools & 7200 number of student counseled at school premises and 700 nos. of student visited from different school to ITI Bhawanipatna during the year 2024-25.

6. **INSTRUCTIONAL STAFF POSITION WITH SANCTION STRENGTH**

Sl. No.	Trade /Subject	No of Unit	Sanction strength	Actual number required as per strength of units	Staff available		Additional staff required for the session 2024-25 & 2025-26
					Regular	GI	
01	Fitter	5	08	5	03	02	
02	Electrician	5	03	5	01	03	01
03	Wireman	2	01	2	01	01	0
04	D/M Civil	2	01	2	0	02	0
05	Turner	3	02	3	02	01	0
06	Machinist	2	01	2	01	01	0
07	MMV	4	02	4	02	01	01
08	Electronics Mech.	1	01	1	01	0	0
09	Welder	6	02	6	01	02	03
10	Diesel Mech.	3	01	3	01	0	02
11	Tractor Mech.	1	01	1	0	01	0
12	Solar Technical	2	01	2	0	01	01
13	Carpenter	1	01	1	0	0	1
14	W/Cal. Science	1	01	1	0	0	1

7. **ENGAGEMENT OF GUEST INSTRUCTOR DURING ACADEMIC SESSION 2025-26**

As per the Order No.14317 dt.31.10.2024 of DTE&T, Odisha, Cuttack. 18 nos. of GI will be engaged for conducting theory & Practical classes as per Govt. norms in hourly remuneration basis. **The GB is requested to approve the date i.e. 25.08.2025 to conduct the walk in interview for 18 Nos of GI with a selection committee consisting of the following members.**

1. Representative of the Collector & D. M. Cum Chairman of GB
2. Dist. Skill Development-cum- Employment Officer, Kalahandi
3. Subject Expert from Govt. Polytechnic, Kalahandi. (Mechanical / Electrical / Civil)
4. Principal, ITI, Bhawanipatna
5. Principal, ITI, Junagarh
6. Training Officer, ITI, Bhawanipatna.

For wide publication of the walk-in-interview data will be uploaded in NIC, Kalahandi / ITI, Bhawanipatna website /Notice board / DSEO, Kalahandi with intimation to the Office of all Govt. ITI, Principals.

8. **ENGAGEMENT OF MAN POWER THROUGH OUTSOURCING AGENCY:**

As per Order No.9646 Dt.30.07.2020 of DTE&T, Odisha, Cuttack permission has been accorded to engage 03 nos. Manpower for ITI, Bhawanipatna. The agreement for engagement of manpower by different agency is all ready completed. So fresh tender will be made for engagement of 03 nos. man power. **The G.B. is requested to approve to float tender on \_\_\_\_\_ and to open the tender on \_\_\_\_\_ in the presence of the following committee members duly constituted for the purpose.**

**Committee Member**

- |                                                               |                   |
|---------------------------------------------------------------|-------------------|
| 1. Representative of the Collector & D. M. Cum Chairman of GB | : Chairman        |
| 2. Principal, ITI, Bhawanipatna                               | : Member Convener |
| 3. Dist. Skill Development-cum- Employment Officer, Kalahandi | : Member          |
| 4. Principal, Govt. Polytechnic, Kalahandi                    | : Member          |
| 5. Principal, ITI, Junagarh                                   | : Member          |
| 6. Training Officer, ITI, Bhawanipatna                        | : Member          |

Sl. No.	Nature of engagement		Type of engagement	Remarks
1	Front Desk Management	1	Outsourcing	
2	Driver	1	Outsourcing	
3	Sweeper	1	Outsourcing	

*(Signature)*  
Principal  
Industrial Training Institute  
Bhawanipatna



**9. PROGRESS OF CIVIL WORKS INSIDE INSTITUTE PREMISES BY R&B DEPT.**

- Replacement of all doors by fitting UPVC door.
- Repairing of senior Boys Hostel.
- Digging of one borewell for Girls Hostel (RWSS, Kalahandi)
- Installation of Open gym for trainees and public by Bhawanipatna Municipality.
- Construction of boundary wall.

**10. CIVIL WORKS FOR INSTITUTION BEAUTIFICATION.**

- Beautification of campus, (Civil works is on progress).
- Utilization of unspent vedanta fund for setting up water treatment plant for trainees and public (work is on progress).
- Boundary wall construction work is in progress. The Superintending Engineer, R&B, Kalahandi, Bhawanipatna was requested to expedite the work as soon as possible for the safe guard of the Institute.

**11. LAND ISSUE:**

The Institution having 08.62 Acres of Land with ROR. Besides, the near about 2 Acres of Land is required to construct the new Automobile work shop & staff quarter & for preparation of driving practice ground. Beside the ITI, the BSNL occupied an area of 1.5 Acres of land which is not used by the agency & also the building is in dilapidated condition due to which antisocial activities is going on inside the building. The Governing Body is requested to provide the same Govt. area occupied by the BSNL, Kalahandi, Bhawanipatna unauthorizedly. The Tahasildar, Kalahandi may be directed to initiate the process to record the land in favour of Principal, ITI, Bhawanipatna.

**12. EXPENDITURE FROM DTE&T, FUND OF THIS INSTITUTION FOR TRAINING PRACTICE.**

The following expenditure have been incurred form the DTE&T, fund as per the norms of the Government. The details expenditure head wise has been briefed below for kind perusal of the members and for approval. It is pertinent to mention that all the expenditure have been incurred observing financial guidelines.

Sl. No.	Invoice No	Date	Amount	Purpose	Mode of Procurement
1	MC/24-25/2557	02.11.24	21700/-	Expenditure towards Purchase of Printer	Local Purchase
2	B.No.118	18.12.24	Rs.145228/-	Expenditure towards Purchase of single bed cot	Quotation
3	B.No.119	18.12.24	Rs.145228/-	Expenditure towards Purchase of single bed cot	Quotation
4	GEM-53058498	19.01.25	Rs.193756/-	Expenditure towards Purchase of Water cooler	GEM
5	B.No.2857	06.01.25	Rs.2800/-	Expenditure towards Purchase of Room hiter	Local Purchase
6	UPHM/216/24-25	01.11.24	Rs.14160/-	Expenditure towards Purchase of Tools	Quotation
7	UPHM/236/24-25	22.11.24	Rs.49560/-	Expenditure towards Purchase of Tools	Quotation
8	UPHM/244/24-25	30.11.24	Rs.22656/-	Expenditure towards Purchase of Equipment	Quotation
9	UPHM/245/24-25	02.12.24	Rs.56640/-	Expenditure towards Purchase of Lader	Quotation
10	UPHM/253/24-25	10.12.24	Rs.1160/-	Expenditure towards Purchase of Tools	Quotation
11	UPHM/261/24-25	20.12.24	Rs.14231/-	Expenditure towards Purchase of Tools	Quotation
12	UPHS/212/24-25	05.02.25	Rs.19470/-	Expenditure towards Purchase of Tools	Quotation
13	GEM-54099235	06.02.25	Rs.18880/-	Expenditure towards Purchase of Furniture	GEM
14	GEM-45097284	06.02.25	Rs.294500/-	Expenditure towards Purchase of Furniture	GEM
15	GEM-54097892	06.02.25	Rs.20100/-	Expenditure towards Purchase of Furniture	GEM
16	GEM-54218412	08.02.25	Rs.18000/-	Expenditure towards Purchase of Furniture	GEM
17	GEM-54219599	08.02.25	Rs.109000/-	Expenditure towards Purchase of Furniture	GEM
18	GEM-54100364	06.02.25	Rs.138160/-	Expenditure towards Purchase of Furniture	GEM
19	GEM-54097284	06.02.25	Rs.294500/-	Expenditure towards Purchase of Furniture	GEM
20	AI/2806/24-25	14.08.24	Rs.276061/-	Expenditure towards Purchase of Camera & accessories	Quotation
21	GEM-55082835	06.03.25	Rs.66197	Expenditure towards Purchase of Micro phone	GEM
22	GEM-55832430	06.03.25	Rs.133104/-	Expenditure towards Purchase of Conferencing Camera	GEM
23	GEM-55833340	06.03.25	Rs.199891/-	Expenditure towards Purchase of Interactive panel	GEM
24	B. No.1187	27.03.25	Rs.14000/-	Expenditure towards Purchase of DSC	Local Purchase
25	B.No.9578	14.03.25	Rs.7500/-	Expenditure towards Purchase of Tools	Local Purchase
26	GEM-58113620	24.04.25	Rs.236000/-	Expenditure towards Purchase of Insulating math	GEM

*Principal*  
Principal  
Industrial Training Institute  
Bhawanipatna



27	SL/24-25/12	14.05.25	Rs.2200/-	Expenditure towards Purchase of Flood light	Local Purchase
28	GEM-57731926	01.04.25	Rs.49986/-	Expenditure towards Purchase of inverter	GEM
29	B.No.3190	25.05.25	Rs.6720/-	Expenditure towards Purchase of Drafter	Local Purchase
30	INV-96911	20.06.25	Rs.118000/-	Expenditure towards Purchase of Laptop	Quotation
31	UPHM/08/25-26	09.04.25	Rs.113044/-	Expenditure towards Purchase of Tools	Quotation
32	UPOG/54/25-26	09.06.25	Rs.1593/-	Expenditure towards Purchase of sand paper	Local Purchase
33	UPOG/55/25-26	09.06.25	Rs.720/-	Expenditure towards Purchase of Tools	Local Purchase
34	GEM-59477448	04.06.25	Rs.100000/-	Expenditure towards Purchase of fire safety equipment	GEM
35	GEM-59477775	04.06.25	Rs.49560/-	Expenditure towards Purchase of Primer	GEM
36	GEM-59477699	04.06.25	Rs.19824/-	Expenditure towards Purchase of fire safety equipment	GEM
37	AI/2025-26/123	09.06.25	Rs.24662/-	Expenditure towards Purchase of fire safety equipment	GEM
38	GEM-59471249	04.06.25	Rs.28143/-	Expenditure towards Purchase of inverter	GEM
39	GEM-59640331	05.06.25	Rs.43188/-	Expenditure towards Purchase of Paint	GEM
40	GEM-59640497	09.06.25	Rs.19706/-	Expenditure towards Purchase of electronics hooter	GEM
41	GEM-59640331	09.06.25	Rs.43188/-	Expenditure towards Purchase of Paint	GEM
42	GEM-59781234	13.06.25	Rs.499400/-	Expenditure towards Purchase of Printer	GEM

The Governing Body is requested to approve the above expenditure made for Procurement of Tools & Equipments for the training practice out of the DTE&T, fund meant for the purpose.

### 13. FUTURE PROPOSAL:

1. It is proposed to introduce new trade having add on course that is IOT, drone Technology, Automation, Electric Vehicle to minimize the skill gap of the Industry and to skill the trainees about Industry 4.0.
2. Construction of new workshop building for MMV/ E.V / Carpentry / Welder as per NSQF Level.
3. Construction of Staff Quarter.
4. Preparation of Driving practice ground.

*For Subd Summary.*  
19/08/25  
Dist. Skill Development &  
Employment Officer, Kalahandi  
Member, GB, ITI, Bhawanipatna

*19/08/25*  
Dist. Welfare Officer, Kalahandi  
Member, GB, ITI, Bhawanipatna

*19/08/25*  
Supdt. Engineer (R&B),  
Kalahandi  
Member, GB, ITI, Bhawanipatna

*19/08/25*  
Principal  
Govt. Polytechnic, Kalahandi  
Member, GB, ITI, Bhawanipatna

*19/08/2025*  
Principal  
Govt. ITI, Bhawanipatna  
Member Secretary & Convener

Approved,  
*19/08/25*

*19.08.25*  
Additional District Magistrate  
Kalahandi

Collector & District Magistrate Kalahandi  
Chairman, G.B, ITI, Bhawanipatna